

MDIC Board Meeting Minutes
May 2, 2017

Members Present: Courtney M., Gene, Armand, Samantha, Ali, Sue, Diana, Kate, Courney L., Gil, David, Lorraine.

April minutes approved.

Treasurers Report:

- **Taxes:** We don't qualify for Denver City and County tax exemption because we don't fit the non-profit exemption requirement (only applies to religious, charitable or governmental education). Our year end is August 1st and our CPA will prep or Form 990 by November. Quarterly taxes are complete for first quarter.
- Fundraiser idea to help us qualify as a charitable org: raise fund for a PRE scholarships.
- **Lost checks:** 7 people we haven't heard from (including Kathy Henken, Bob Malman); about \$300 still outstanding. Write-off?
- **Quickbooks:** Option to have members pay dues and lunches via QuickBooks. We will need to enter all of our member info into QuickBooks but will then streamline process. Can we link on website with Quickbooks - same way we have Paypal on our website? Samantha will work with Jennifer and Lorraine to address how to integrate with our website and what is needed to being the process.

Membership: We had multiple new members register this month; Starting March 2018 we will pro-rate membership dues - half-price after March 1st. No need to pro-rate this year.

New/non-mental health professionals: We need to address renewal next fall and decide how to manage this category and whether we want to put more parameters/restrictions in place. We need to look at who is already a member in this category, what are the requirements, what we're looking for in members, etc.

Retreat goals:

- Come up with procedure re. how to address this category of professionals. We can start with a standard email addressing the renewal process and why the change.
- Create boxes for applicants to check designating their profession:
 - Licensed attorney in good standing (specializing in family law)
 - Licensed Mental Health professionals
 - Other: this category will then require a secondary approval process/online annual renewal
- **Bylaws:** Add language in Section 2.1.2. to clarify admission AND RENEWAL process.
- **Treasurer:** Bylaws require nomination. We need a mental health professional and someone who can work closely with Samantha to transition and keep up QB momentum. Gene was nominated and we'll vote at Retreat.
- **Speakers for next year:** Brainstorm at retreat. We need to include more seasoned practitioners and try to draw bigger crowds.
- **Goals for 2017-2018:** decide big projects and create committees; have Board members sit on committees and decide which at retreat

June speaker: Kevin Albert and Jim Kyle on criminal/family law issues for PRE reports.

Directories: Most judges didn't take directories so we need to deliver. Ali will take to Denver; Diana to Douglas; Courtney L. to Jeffco; Samantha to Arapahoe; Kate to Adams.

Board members with terms ending: David and Diana